

## Quarterly Staff Report

June 2014

### Activities:

Joel Neimeyer was re-appointed as Federal Co-Chair of the Denali Commission but was able to complete his work on plans for the Domestic Violence Shelter Initiative first. Funds were appropriated by the legislature and the governor, totaling \$2m. The named recipient for the funds is the Alaska Community Foundation. The Pre-D Program Director has been working with ACF to establish a steering committee for the project and start the planning. Pre-D also completed the first condition survey as a pilot and is in the process of establishing a template for future surveys. It is expected that Pre-D will contract with ACF to provide services for this project.

Work continues on the Funding Guide but it is not on schedule. Different sections of the report have been assigned to Suzanne Lagoni, Joan McCoy, Laurie Wolf, and myself. Completion of the ISER report has taken precedence over the funding guide but that should be completed soon. We should have a draft ready by the end of July.

AHMTA has initiated a new award to Pre-D for planning of a new substance abuse treatment facility at the site of the existing Clithroe Center. This award will be for \$316,745 and will start immediately.

### Workload:

Five projects were completed this quarter. The Bean's Cafe Remodel involved re-design of the staff work areas at the entry and upstairs, and a cost estimate for the work. For the CICADA facility in Kenai Pre-D recommended that they stay in their existing facility rather than construct a new one. Friends of the Eagle River Nature Center were one of the few organizations to get State funding for their project. Pre-D downsized their maintenance garage project to fit within available funds. A new warehouse facility was planned by Pre-D for Bishops Attic in Palmer but a better option was presented of an existing warehouse that could be modified at minimal cost. The project has failed to move forward because of the failure of the Board to decide on a direction. Pre-D also completed work with AWAIC on modifications and expansions of the existing shelter to make it more functional.

### Appendix A

The Village of Tazlina and the Xaadas Kil Kuyaas Foundation in Haidaburg have been accepted into the Program. Tazlina wishes to replace its aging community center and XKKF wishes to construct a learning center. We are also working with AWAIC on a new project to demolish the buildings on the 5th Avenue site they were given.

We have capacity to take on these projects and could take on more in the winter once the bulk of the DVSI surveys are completed.

**Finances:**

**Appendix B**

The latest available financial report for the Pre-D Program is from April. At the end of the tenth month we are at 76% of the budget for expenses. Some of the core business expenses are over budget and will need to be reviewed to ensure they stay within budget for the rest of the year but overall we are

Income is below budget by \$153,000 Payment is expected from AMHTA, the Denali Commission, and MSHF for invoices submitted this quarter. This will bring us up to the amount budgeted for income in

An invoice has been submitted to the State for \$237,412 for reimbursement of the costs for the library projects Pre-D has completed over the last two years. The remaining funds of the \$250,000 award will be used for the Tok Library project that is currently underway.

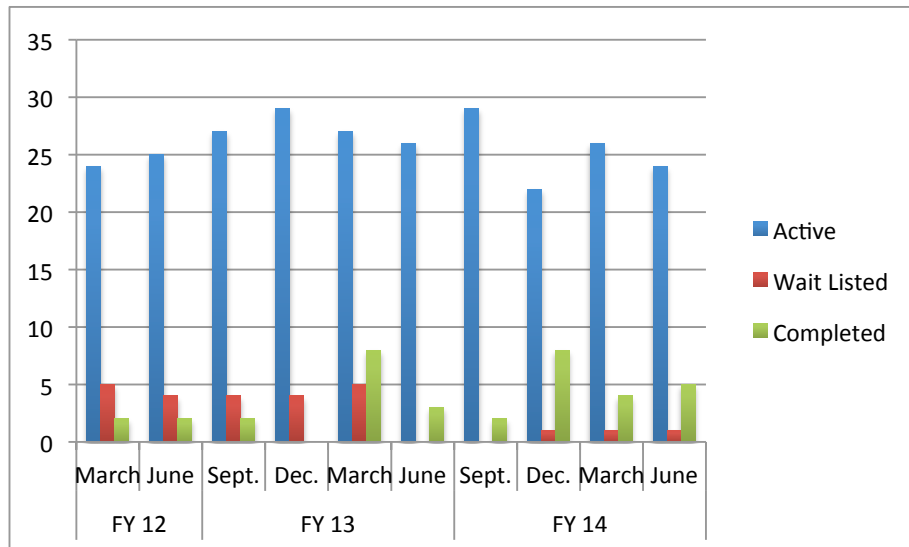
## Appendix A

### E-DEVELOPMENT PROJECT WORKLOAD SUMMARY

**Graph A-1:**

**Current Number of Program Participants:**

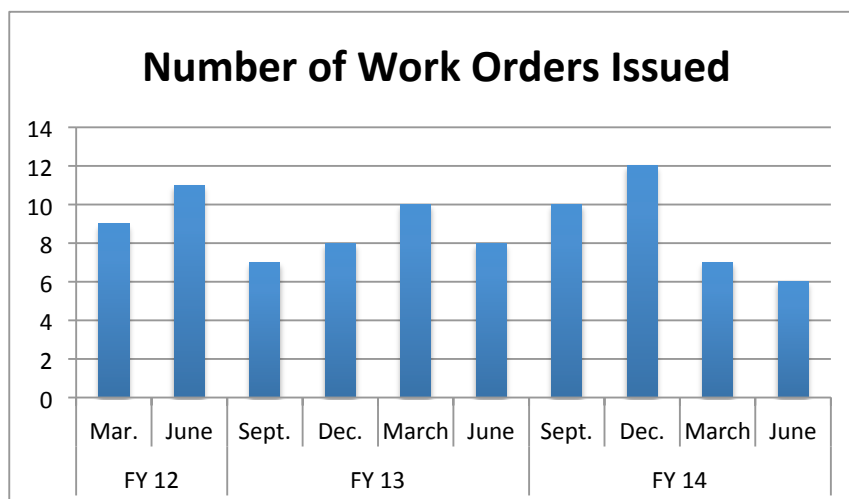
	FY 12		FY 13				FY 14			
	March	June	Sept.	Dec.	March	June	Sept.	Dec.	March	June
Active	24	25	27	29	27	26	29	22	26	24
Wait Listed	5	4	4	4	5	0	0	1	1	1
Completed	2	2	2	0	8	3	2	8	4	5



**Graph A-2:**

**Number of Work Orders Issued:**

	FY 12		FY 13				FY 14			
	Mar.	June	Sept.	Dec.	March	June	Sept.	Dec.	March	June
Work Orders Issued	9	11	7	8	10	8	10	12	7	6



## ACTIVE PROJECTS

Organization	Location	Project	Status			
			Capacity	Program	Plans	Funding
AWAIC	Anchorage	5th Avenue Site Remediation				
Bird Treatment Center	Anchorage	New Facility				
Catholic Social Services	Anchorage	Replacement CSS Center				
CCS Early Learning	Eagle River	Early Childhood Center				
Christian Health Associates	Anchorage	Replacement Facility				
City of Emmonak	Emmonak	Community Center				
Gustavus Community Center	Gustavus	New Community Center				
Heartreach	Wasilla	New Office Building				
Homer Council on the Arts	Homer	Renovate Building				
Hoonah ANS & ANB	Hoonah	Replace Memorial Hall				
Native Village of Unalakleet	Unalakleet	Sr. Assisted Living				
Nine Star	Anchorage	Consolidate Facilities				
Northern Susitna Institute	Talkeetna	New Facility				
North Slope Borough	Barrow	High School Dormitory				
Salvation Army	Wasilla	New Facility				
Sitkans Against Family Violence	Sitka	Shelter Expansion				
City of Tok	Tok	Library				
Village of Tazlina	Tazlina	Community Hall Replacement				
Xaadas Kil Kuyaas Foundation	Haidaburg	Big House				

## SPECIAL PROJECTS

Organization	Location	Project	Service
Denali Commission	Statewide	Energy Audits	Study
Denali Commission	Statewide	NVE Interpretive Site	Planning, Design,
Rasmuson Foundation	Statewide	Domestic Violence Initiative	Planning
Denali Commision/Rasmuson	Fairbanks	Energy Audits	Processing
Alaska Mental Health Trust	Anchorage	Clithroe Replacement	Planning

## RECENTLY COMPLETED PROJECTS

Organization	Location	Project
Bean's Café	Anchorage	Remodel
CICADA	Kenai	New Office Building
Friends Of Eagle River NC	Eagle River	New Maintenance Facility
AWAIC	Anchorage	Shelter Remodel
Bishop's Attic II	Palmer	Thrift Store Expansion

**The Foraker Group  
Predevelopment Program**

**Table B-2: Budget to Actual, Fiscal Year FY 2014**

**April**

	<b>YTD Total</b>	<b>YTD Budget</b>	<b>Variance (Unfavorable)</b>	<b>Annual Budget</b>	<b>YTD Actual as a % of Annual Budget</b>
Receipts:	\$ 722,052	\$ 875,000	\$ (152,948)	\$ 1,050,000	69%
Expenditures:					
Salary and Benefits	\$ 202,208	\$ 225,000	\$ 22,792	\$ 270,000	75%
Travel	\$ 19,342	\$ 20,833	\$ 1,491	\$ 25,000	77%
Training & Conferences	\$ 400	\$ 1,667	\$ 1,267	\$ 2,000	20%
Mileage	\$ 576	\$ 417	\$ (159)	\$ 500	115%
Rent	\$ 5,251	\$ 3,750	\$ (1,501)	\$ 4,500	117%
Supplies	\$ 147	\$ 833	\$ 686	\$ 1,000	15%
Printing	\$ 51	\$ 125	\$ 74	\$ 150	34%
Telephone	\$ 2,196	\$ 1,667	\$ (529)	\$ 2,000	110%
Dues and subscriptions	\$ 2,123	\$ 2,500	\$ 377	\$ 3,000	71%
Marketing and advertising	\$ -	\$ 208	\$ 208	\$ 250	0%
Meals, catering and events	\$ 1,607	\$ 1,667	\$ 60	\$ 2,000	80%
Sub-Total	\$ 234,867	\$ 258,667	\$ 23,800	\$ 310,400	76%
Indirect costs	\$ 39,927	\$ 43,973	\$ 4,046	\$ 52,768	76%
<b>Core</b>	\$ 274,794	\$ 302,640	\$ 27,846	\$ 363,168	76%
Technical assistance	\$ 286,129	\$ 314,446	\$ 28,317	\$ 377,335	76%
Project Management	\$ 179,463	\$ 192,081	\$ 12,618	\$ 230,497	78%
Mat-Su Technical Assistance	\$ 33,649	\$ 44,167	\$ 10,518	\$ 53,000	63%
Mat-Su Project Management	\$ 23,653	\$ 21,667	\$ (1,986)	\$ 26,000	91%
<b>Services</b>	\$ 522,894	\$ 572,360	\$ 49,466	\$ 686,832	76%
 Total expenditures	 \$ 797,688	 \$ 875,000	 \$ 77,312	 \$ 1,050,000	 76%